

Department of Computer Science
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

Cochin - 682 022, Kerala, Phone:0484-2862301

e-mail: cmdir@cusat.ac.in

www.dcs.cusat.ac.in

TENDER NOTICE

CUSAT/DCS.A2/PURCHASE/2025-26/629

Date: 27.01.2026

The HEAD, Department of Computer Science, Cochin University Of Science And Technology invites competitive tenders for the supply of **two numbers of “ 5 Star rated Single phase Inverter type 2 Ton Split Air conditioner with metal enclosure Stabilizer”**

Item No.	Name of Item	Quantity	Estimated Amount (Rs.)	Tender Form Cost(Rs.)	Earnest Money Deposit (Rs.)
1	5 Star rated Single phase Inverter type 2 Ton Split Air conditioner with metal enclosure Stabilizer	2	1,30,000/- (65000 x 2)	400/-	1500/-

Specifications

Sl.No.	Parameters	Value
1	Type	Inverter split AC, 100%Cu
2	BEE Star rating	5 Star (latest) ISEER>4.5
3	Working Voltage	230V
4	Rated Frequency	50Hz
5	Cooling Capacity(BTU/hr)	>20000
6	Air Conditioner Technology	Inverter
7	Phase	Single Phase
8	Outdoor Stand, Copper gas piping with insulation from indoor to outdoor & PVC drain pipe	As per site condition (Site visit is advised)
9	Stabilizer(metal enclosure)	5KVA(min)
10	Warranty	1 year: Product(AC) 5 year: Compressor(min)

Tender No. & Date	CUSAT/DCS.A2/PURCHASE/2025-26/629 dated 27/01/2026
How to obtain Tender Form	Download from the web www.dcs.cusat.ac.in during the period from 23/01/2026 to 11/02/2026
Last date and time for receipt of Tenders	11.02.2026 , 3pm. (By Speed Post Only).
Date and Time for Opening of Tenders	12.02.2026 , 11am

Details of the Work:

Supply, Testing and Installation of two numbers of “**5 Star rated Single phase Inverter type 2 Ton Split Air conditioner with metal enclosure Stabilizer**” in HOD room .

Scope of Work includes :

Loading and Unloading of air conditioner at site

Providing necessary stand for fixing condenser, copper gas line piping, drain pipe etc

Fixing of evaporator Condenser, Stabilizer, concealing of pipes and other civil works

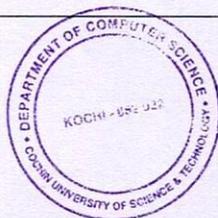
Please note the following:

i)	Tenders must be accompanied by two demand drafts-one for Tender Form Cost, and the second Demand Draft, equivalent to 1% of the quoted amount as Earnest Money Deposit. The Demand Drafts should be drawn separately, in favour of “Head, Department of Computer Science” payable at the Cochin University Campus Branch of State bank of India
ii)	EMD of the unsuccessful tenderer will be returned after finalization of the tender.EMD of the successful tenderer will be adjusted towards the security amount, which will have to be deposited for the satisfactory fulfillment of the contract.
iii)	An Agreement (as given as Annexure in the tender form) is to be executed in the letter head of participating firm and tenders without the agreement will be rejected outright.
iv)	An amount equivalent to 5% of the total cost of the item is to be given as bank guarantee by the successful tenderer.
v)	Tenders have to be sent as Speed Post only to the “ Head, Department of Computer Science, Cochin University of Science & Technology, Thirkkakara, Ernakulam Dist. Kerala, India, PIN- 682022 ”.
vi)	GST registration number and PAN (income tax), copy of GST registration certificate should be given along with the tender. . An undertaking attached with the tender documents should be submitted in your letter head along with tender. CUSAT GST NO. is 32AAALC0844J1ZJ
vii)	The offer should be valid for a minimum period of 3 months from the date of opening of tender.
viii)	The University has been registered with DSIR and hence eligible for procurement of the above items at a concessional rate of 5% GST (2.5% CGST & 2.5% SGST) and exempted from customs duty, for which necessary certificates will be provided by us
ix)	The University will be deduct 2% TDS on GST of taxable value in the invoice at the time of release of payment as per GST Notification No. 50/2018, dated 13/09/2018

x)	After getting the Purchase Order, the item should be supplied to Department of Computer Science, Cochin University of Science and Technology, Kochi-22 within 40 days.
xi)	<p>Warranty, delivery, commissioning</p> <p>Maximum from the date of commissioning. Give separate quote if any for extension of warranty after manufacturer warranty. The product should be delivered within 1 month from the date of issue of purchase order. Shipping, Delivery, Loading and Unloading, Commissioning - all should be included in the quote.</p>

Place: Cochin - 22

Date: 27.01.2026



Head of the Department

Department of Computer Science
Cochin University of Science and Technology
Kochi - 682 022, Kerala, India

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GENERAL CONDITIONS

Sealed tenders are invited for the supply of two numbers of “**5 Star rated Single phase Inverter type 2 Ton Split Air conditioner with metal enclosure Stabilizer**” as specified in the schedule below/attached.

1. The tenders should be addressed to the officer mentioned below in a sealed cover with the tender number and name duly superscribed on the cover. The tenders should be sent by speed post only. Tender sent through Courier service or by personal delivery will be summarily rejected.
2. The tenders should be in the prescribed form which can be obtained from the officer mentioned on payment of the price in cash which is also noted below. The cost of tender forms once paid will not be refunded. Tenders which are not in the prescribed form are liable to be rejected.
3. Earnest Money Deposit of 1% of the quoted amount should be submitted by Demand draft along with the tenders. .
4. Intending tenderers should send their tenders so as to reach the officer mentioned below, on due date and time (noted). No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned. Tenders not stipulating period of firmness and tenders with price variation clause and/or ‘subject to prior sale’ condition are liable to be rejected.
5. The tenders will be opened on the appointed day and time in the office of the Head of the Department of Computer Science, in the presence of such of those tenderers or their nominees who may be present at that time.
6. The tenderers shall invariably specify in their tenders the delivery conditions including the time required for the supply of articles tendered for.
7. a. The tenderer shall clearly specify whether the articles offered bear Indian Standards Institution certification Mark or not. In such cases, they shall produce copies of certification mark along with their tender in support of it.

- b. The University reserve the right to reject offers for import of goods if the Import Trade Control Policy in force at the time of award of the contract prohibits or restricts such imports.
8. The final acceptance of the tenders rests entirely with the university who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.
9. In the case of materials of technical nature the successful tenderer should be prepared to guarantee satisfactory performance for a definite period under a definite penalty.
10. Communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless, the successful tenderer shall also execute an agreement for the due fulfillment of the contract within the period to be specified in the letter of acceptance. The contractor shall have to pay all stamp duty, lawyer's charge and other expenses incidental to the execution of the agreement. Failure to execute the agreement within the period specified will entail the penalties set out in para 11 below.
11. a. The successful tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of his tender, deposit a sum equivalent to 5 per cent of the value of the contract as security for the satisfactory fulfillment of the contract. The amount of security may be deposited in the State Bank of India as Fixed Deposit Receipts endorsed in favour of the above officer. If the successful tenderer fails to deposit the security and execute the agreement as stated above, any loss incurred by Government on account of the purchase will be recovered from the defaulter who will, however, not be entitled to any gain accruing thereby. If the defaulting firm is a registered firm their registration is liable to be cancelled.
- b. In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may at the discretion of the purchasing Officer, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and loss, if any, caused to the University shall thereby together with such sums as may be fixed by the university towards damages be recovered from the defaulting tenderer.
- c. Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.
12. The tenderers shall quote the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.
13. The tenderer shall undertake to supply materials according to the standard sample and/or specifications.
14. Tenderers should be prepared to accept orders subject to the penalty clause for forfeiture of security in the event of default in supplies or failure to supply within the stipulated period.
15. Telegraphic quotations will not be considered unless they give details of prices and are immediately followed by confirmation with full relevant details posted before the due date of the tender.

16. The **prices quoted should be inclusive of all taxes, duties, cess, etc.** which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
17. The tenderer will invariably furnish the following certificate with their bills for payment:-
 “Certified that the goods on which sales tax has been charged have not been exempted under the Central Sales Tax Act or the State Sales Tax Act or the Rules made thereunder and the charges on account of Sales Tax on these goods are correct under the provisions of the relevant Act or the rules made thereunder. Certified further that we (or our Branch or Agent).....Address..... are registered dealers in the state of Under Registration No..... for purposes of Sales Tax”.
18. Special conditions, if any, of the tenderers attached with the tenders will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.
19. The general conditions for this Purchase will be applicable as per the Store Purchase Manual of the Kerala Government.

Superscription:- CUSAT/DCS.A2/PURCHASE/2025-26/629 “5 Star rated Single phase Inverter type 2 Ton Split Air conditioner with metal enclosure Stabilizer”

Address of Officer from whom tender forms are to be obtained and to whom tenders are to be sent:

**Head
 Department of Computer Science
 Cochin University of Science and Technology
 Cochin -682022**

Kochi-22
 27.01.2026



[Handwritten Signature]
Head of the Department

HEAD
 Department of Computer Science
 Cochin University of Science and Technology
 Kochi - 682 022, Kerala, India

[Handwritten Initials]

Department of Computer Science
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY
 Cochin - 682 022, Kerala, Phone:0484-2862301
 e-mail: cmdir@cusat.ac.in
www.dcs.cusat.ac.in

TENDER FORM

From Date of tender Notice :-27/01/2026
 Tender No: CUSAT/DCS.A2/PURCHASE/2025-26/629
 Due on : **11/02/2026, at 3.00 P M**
 Date of opening: **12/02/2026, at 11.00AM**

To
The Head
Department of Computer Science
Cochin University of Science & Technology
Cochin – 22.

Tenderer’s Ref. No. :
 Date :

Sir,

I/We hereby offer to supply the stores detailed herewith/below at the price hereunder quoted and agree to hold this tender form open till I/We shall be bound to supply the stores hereby offered on receipt of the Purchase Order communicating the acceptance thereof on or before the expiry of the last mentioned date. You are at liberty to accept any one or more of the items of stores tendered for or any portion of any one or more of items of such stores. Notwithstanding that the offer in this tender has not been accepted in whole, we shall be bound to supply to you such items and such portion or portions or more of the items as may be specified in the said Purchase Order communicating the acceptance.

Sl. No.	Description #	Quantity	RATE			Delivery Terms
			Unit	Rs.	Ps.	

Details can be attached in separate sheets, if required.

Date of Delivery

APPENDIX VI
Letter of Tender

From

.....
.....
.....

To

Head
Department of Computer Science
Cochin University of Science & Technology
Cochin – 22.

Sir,

I/We hereby tender to supply, under the annexed general conditions of contract; the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by the University, at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

Yours sincerely,

Signature

Address

.....

Date:

TENDER TERMS

Sealed Tenders are invited for the supply and installation of 2 numbers of “ **5 Star rated Single phase Inverter type 2 Ton Split Air conditioner with metal enclosure Stabilizer**”

1. The Tenders should be addressed to the officer mentioned below in a sealed cover with the tender no. and name duly superscribed on the cover. Tenders should be sent by post or speed post only. Tenders sent by courier service will not be accepted and will be summarily rejected. Tenders will not be accepted by personal delivery.
2. Price quoted should be on the basis of delivery at site. The Purchaser will not pay separately for transit insurance. The transit being exclusively of the contractor and the purchaser shall pay only for such stores as are actually received in good condition in accordance with the contract.
3. Quotation should be valid for at least 120 days from the date of opening of the tender.
4. The time for and the date of delivery of the stores stipulated in the Purchase Order shall deemed to the essence of the contract and delivery must be completed not later than the date specified therein, failure to do so, without adequate justification may involve cancellation of the contract at the discretion of the Purchaser.
5. (a) Prices are required to be quoted according to the units indicated in the annexed tender form. When quotations are given in terms of units other than those specified in the tender form, relationship between the two units must be furnished.
(b) Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. When there is difference between the amount quoted in words and figures amount quoted in words shall prevail.
6. The purchaser reserves the right to accept or reject any quotation fully or partly without assigning any reasons.
7. Payment terms are full payment within 30 days from the date of receipt, installation and commissioning of the equipment. Our Bankers are State Bank of India, Cochin University Campus Branch, Kochi – 682 022.
8. Late/Delayed Tenders will not be considered.
9. Where counter terms and conditions/printed or cyclostyled conditions of sale have been offered by the tenderers, the same shall not be deemed to have been accepted by the purchaser unless the purchaser’s specific written acceptance thereof is obtained.
10. Specifications: Stores offered should strictly conform to our specifications Deviations if any, shall be clearly indicated by the tenderer in their quotation. The tenderer should also indicate the Make/Type number of the stores offered and provided catalogues technical literature and samples wherever necessary along with the quotations Test certificate wherever necessary should be forwarded along with supplies whenever options are called

for in our specifications, the tenderer should address all such options, wherever specifically mentioned by us the tenderer could suggest changes to specifications with appropriate response for the same even in such case, the tenderer should state why he cannot meet our specification and why he is suggesting the change.

11. Guarantee: The stores offered should be guaranteed for a minimum period of (12) twelve months against defective stores design, operation or manufacture from the date of installation and commissioning. An installation / commissioning report should be submitted by the Contractor. For defects noticed during the guarantee period, replacement/rectification should be arranged free of cost within a reasonable period of such notification. In cases where our specifications call for a guarantee period more than 12 months specifically then such a period shall apply.

12. The Contractor shall at all times indemnify the purchaser against all claims which may be in respect of the stores for infringement of any right protected by Patent. Registration or design or lands mark and shall take all risks of accidents or damage. Which may cause a failure of the supply from whatever causes arising and the entire responsibility for the sufficiency of all means used by him for the fulfillment of the contract.

13. Arbitration in the event of any question dispute or difference arising under these conditions or any condition contained in the Purchase Order or in connection with this contract. (except as to any matters the decision of which is specially provided for by these conditions). The same shall be referred to the sole arbitration of the Head of the Purchase Office or some other person appointed by him. There will be no objection that the arbitrator is a Government Servant that he had to deal with matter which the contract relates or that in the causes of his duties as Government Servant has expressed views on all or any of the matters in disputes or difference. The award of the arbitrator shall be final and binding on the parties of this contract. It is a term, of the contract.
 - (a) If the arbitrator be the Head of the Purchase Office:
 - i) In the event of his being transferred or vacating his Office by resignation or otherwise. It shall be lawful or his successor in office either to proceed with the reference himself for to appoint another person as arbitrator or ;
 - ii) In the event of his being unwilling or unable to act for any reason it shall be lawful for the Head of the Purchase Office to appoint another person as arbitrator or;
 - (b) If the arbitrator being a person appointed by the Head of the Purchase Office:

In the event of his denying or neglecting or refusing to act, or resigning or being unable to act, for any reason, shall be lawful for the Head of the Purchase Office either to proceed with the reference himself or to appoint another person as arbitrator in place of the outgoing arbitrator subject as aforesaid, the Arbitration Act 1940 and the Rules there under and any statutory modifications thereof for the time being in force shall be deemed to apply to the arbitration proceedings under the clause. The Arbitrator shall have the power to extend with the consent of the Purchaser and the Contractor the time for making and publishing the award. The venue of arbitration shall be the place as the Purchaser in his absolute discretion

may determine work under the contract shall if reasonably possible continue during Arbitration Proceedings.

14. Successful Tenderer will have to furnish in the form of a Bank Guarantee or any other form as called for by the Purchaser towards adequate security for the materials/property provided by the Purchaser for the due execution of the Contract.
15. Packing and Forwarding: The Contractor will be held responsible for the stores being sufficiently and properly packed for transport by rail, road; and or air to withstand transit hazards and ensure safe arrival at the destination. The packing and making of packages shall be done by end at the expense of the Contractor.
16. "The Purchaser reserves the option to give price preference to the offers from Public Sector units and/or Small Scale/Cottage Industries/Units over those from other units, in accordance with the policies of the Government from time to time"
17. The Tenderer should show the Sales Tax Registration No. and the Income Tax No. in the tender failing which quotations are liable to be rejected.
18. The quotation with price variation clause and/or "subject to prior sale" conditions is liable to be rejected.
19. The confirmation of supply order is decided not only on lowest rate but also on quality of item for the scheme/project to which it is being procure.
20. The Rules of the store purchase manual of the state will be applicable to these tender and further proceedings.
21. The University is exempted from the payment of Excise Duty but basic Customs Duty @9.8% is to be charged for the purchase of equipments for research purpose. Necessary certificates will be provided for availing exemption. If the duty is NIL , "NIL" certificate should be mentioned in the tender.
22. After getting the Purchase Order, the item should be supplied to the Department of Computer Science, Cochin University of Science and Technology, Kochi-22 within 10 days.

ANNEXURE

Agreement

Articles of agreement executed on this the day of Two Thousand and BETWEEN the Registrar of Cochin University of Science & Technology (hereinafter referred to as “the University”) of the one par and Shri

.....
.....
(H.E. name and address of the tenderer) (hereinafter referred to as “the bounden”) of the other part.

WHEREAS in response to the Notification No..... dated the bounden has submitted to the University a tender for the Specified therein subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with the University a sum of Rs. as earnest money for execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the University.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the University and the contract for is awarded to the bounden, the bounden shall within days of acceptance of his tender execute an agreement with the University incorporating all the terms and conditions under which the University accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the University shall have power and authority to recover from the bounden any loss or damage caused to the University by such breach as may be determined by the University by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden and his properties movable and immovable in the manner hereinafter contained.
3. All sums found due to the University under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the University may deem fit.

In witness whereof Shri..... (H.E. name and designation) for and on behalf of the Registrar of Cochin University of Science & Technology and Shri the bounden have hereunto set their hands the day and year shown against their respective signature.

Signed by Shri. (date)

In the presence of witnesses:

1.

2.

Signed by Shri (date)

In the presence of witnesses:

1.

2.